



# Warehouse / Shipping Associate

Dark Storm Industries is a firearm manufacturer specializing in the development and production of modern sporting rifles the consumer market. Dark Storm Industries produces approximately 5000 firearms per year with CNC manufacturing and assembly in Oakdale, NY.

The Retail Warehouse / Shipping Associate is a key staff member responsible for inspecting and maintaining programs and processes that support the Shipping and Receiving departments within Dark Storm Industries. This role will work in concert with the Retail Team and other departments to provide support in achieving goals defined and established by upper management.

## Shift:

- Monday – Sunday
- Flexible start and end times
- OPEN - **Part Time** – Min 20 hours per week or **Full Time** – 35+ Hours per week

## Skill Set:

- A professional appearance
- 2+ years minimum experience working in Shipping/Receiving/Inventory Management
- Maintain a positive attitude and focus on customer satisfaction in a fast-paced environment
- The ability to read, write, and can pay attention to detail
- The ability to stand and walk for extended periods of time

## Requirements:

- Ability to lift up-to 70lbs
- Ability to multi-task in a faced paced environment
- Ability to climb ladders
- Minimum of High School Diploma
- Retail sales experience preferred
- Detail Oriented
- Candidate must be 18 years or older
- Candidate must have reliable transportation
- Candidate must be able to pass criminal background check
- Candidate must have never been convicted of a felony or serious misdemeanor.
- Candidate must be able to pass drug screening
- Candidate must possess or be able to be issued a New York State pistol license

## Responsibilities:

- Perform continuous analysis of inventory activity to maintain a completely stocked sales floor
- Conduct, record, and track daily shipping and receiving activity
- Process incoming & outgoing shipments via UPS/USPS and FedEx
- Assist in establishing and controlling minimum and maximum inventory levels

- Monitor transfers of firearms internally and externally
- Supervise the movement of materials from receiving or production areas to storage or to other designated areas
- Familiar with UPS, UPS Hazmat, UPS Freight, FedEx, LTL shipments and specialty shipment
- Ability to handle various products in packing
- Experience operating a hand truck, cart, dolly, forklift, and other material handling equipment to transport items
- Must be able to accurately input all required data
- Strong knowledge of Microsoft Office applications (word and excel)
- Accurately make independent decisions on product disposition
- Trouble shoot various problems and develop corrective action to prevent reoccurrence
- Adhere and monitor SOP making changes as necessary
- Maintain a clean and organized work space
- Perform other related duties as assigned

**Email resume to: [mike@dark-storm.com](mailto:mike@dark-storm.com)**

Dark Storm Industries is an equal opportunity employer.